

Fenton Pride Collective Special By-Laws Board Meeting Agenda
September 28th, 2023
Cause & Affect Gallery – 6:00 PM

I. CALL TO ORDER

- a. 6:10 PM by President Ky Orvis

II. ROLL CALL

- a. Present:
 - i. By-law Committee: Ky Orvis, chair; Connie Lee; Jasmyn Lee
 - ii. Other board members: Josh Orvis, J Waddell, Annie Anglim, Terina Greenway, Courtney Matlock
- b. Absent: Stephanie Young

III. BY-LAW AMENDMENTS

- a. See attached “FPC Bylaws 2023 Revision Chart”
 - i. Items 1-50 voted to be adopted by Board
 - 1. 7 ayes, 0 nays for all items
 - 2. All amendments pass
 - 3. As result, Social Media Manager officer position is created, Courtney Matlock officially appointed

IV. ADJOURNMENT

- a. 6:21 PM

FPC Bylaws 2023 Revision Chart

Item	Article	Section (in previous version)	Page no. (in revisions)	Description of Change
1)	1	2.1	3	Change all instances of "Executive Committee" to "Executive Board" to avoid confusion between the Board and Committees
	1	2.2	3	
	2	2.1.2	6	
	2	2.1.2(d)(4)	12	
	2	2.1.2(c)	12	
	2	2.1.2(c)(3)	13	
	2	2.1.2(e)	15	
	2	2.1.2(e)(2)	15	
	3	1.1	19	
	3	1.2	19	
	3	1.3	19	
	3	1.4	19	
	3	1.5	19	
	3	1.6	19	
	3	2.2	20	
	3	3	20	
	3	5.1	21	
	3	5.4	22	
	3	5.4	22	
	3	6.1	22	
	3	6.1.1	22	
	3	6.1.2	22	
	3	6.1.3	23	
	3	6.1	23	
	4	1	23	
	4	2	23	
	4	3	24	
	4	4	24	
	5	2	24	
	6	1	25	
	6	2	25	
	6	3	25	
	6	4	25	
6	5	26		
7	1	26		
7	2	27		
8	1	27		
8	2	27		
8	3	27		
2)	1	4.1	5	Change all instances of "his or her" to "their" for gender inclusivity
	3	6.1.2	22	
3)	2	2.1.2(d)(4)	12	Change all instances of "the festival" to "Pride Night"

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Item	Article	Section (in previous version)	Page no. (in revisions)	Description of Change
	6	3	25	
4)	2	2.1.2	7	Change all previous instances of "Secretary" to "Recording Secretary"
	2	2.1.2(c)	12	
	2	2.1.2(c)(3)	13	
	3	1.1	19	
	3	1.4	19	
	3	5.5	22	
	3	6.1.2	22	
	3	6.1.4	23	
5)	2	2.1.2(a)	7	Include the numerical spelling as well as value of number
6)	1	2.2	3	Change mailing address from "9438 Waite Dr." to "PO Box 384"
7)	1	3.1	4	Add "The organization is organized exclusively for charitable, religious, educational, and scientific purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code." pursuant to IRS requirements for 501(c)3 status
8)	2	1.2	5	Add "start on January 1st and" for clarity on fiscal year time frame
9)	2	1.3	6	Add "start on February 1st and" and change "December 31st" to "January 31st of the following calendar year" to better align with Annual Meeting and fiscal year
10)	2	2.1	7	Remove "Executive Board" distinction
11)	2	2.1.2	7	Add provision that "at least eight (8) but no more than ten (10) members and shall be composed of the Officers outlined in these bylaws" and omit specifics of officers for clarity
12)	2	2.1.2(a)(1)	7	Remove all instances of "Qualifications" of any Officers and move to new Article 2, Section 2.2 ("Qualifications of Executive Board Members and Officers") for application to all Board Members
	2	2.1.2(b)(1)	10	
	2	2.1.2(d)(1)	11	
13)	2	2.1.2(a)(2)	8	Remove all instances of "Appointment and/or Removal" of any Officers and move to new Article 2, Section 2.3 ("Appointment and/or Removal of Executive Board Members and Officers") for application to all Board Members
	2	2.1.2(b)(2)	10	
	2	2.1.2(d)(2)	12	
	2	2.1.2(e)(1)	13	
14)	2	2.1.2(d)(3)	12	Remove all instances of "Terms of Office" of any Officers and move to new Article 2, Section 2.4 ("Terms of Office for Executive Board Members and Officers") for application to all Board Members
	2	2.1.2(e)(2)	13	
15)	2	2.1.2	7	Include (and make distinction of) Recording Secretary, Corresponding Secretary, Social Media Manager, and Marketing Manager positions
16)	2	2.1.2(a)(3)	8	Remove all previous narrative form of President duties and change to bulleted list of duties
17)	2	2.1.2(a)(3)	8	Add "Create agendas and send them to all Executive Board members at least one (1) week prior to each regularly scheduled meeting" to list of President duties

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18)	2	2.1.2(a)(3)	8	Add "Assume the role of Event Overseer for Pride Night" to list of President duties
19)	2	2.1.2(b)(3)	11	Add "With the President, assume the role of Event Overseer for Pride Night" to list of Vice President duties
20)	2	2.1.2(d)(4)	12	Add "including ensuring adequate change is acquired and present for any and all events", "Provide yearly budgets, with categorical breakdowns, for the upcoming operating year and for Pride Night at the Annual Meeting", "Ensure receipts are received for any and all reimbursements paid for out-of-pocket by members. If receipts are not received by Treasurer within thirty (30) days of purchase, reimbursements shall not be given", and "Oversee any and all sales at Pride Night" to list of Treasurer duties
21)	2	2.1.2(d)(4)	12	Change "prepare financial reports for the President for regular Executive Committee meetings, as needed, and" to "Provide updated financial reports (Profit & Loss for the year, bank balance update, etc.) for the Executive Board for regular Board meetings" in Treasurer list of duties
22)	2	2.1.2(c)(3)	13	Remove "maintain a book of all volunteers of Fenton Pride Collective" and "on a regular basis check and maintain the organizational email, and" from the Recording Secretary's duties and add "Maintain a record of attendance, votes, actions, minutes, and establishment of ruling procedures of all Committee meetings (standing and temporary) and proceedings" and "Maintain a record of the organization's members, indicating their name, address, telephone number, email address, the member's role and/or title, and the appointment and termination date"
23)	2	2.1.2(c)(3)	13	Add specifications "(indicating the time and place of such meetings, whether regular or special, and the names of those present and the proceedings thereof)" and "and send out to Executive Board members within one (1) week of the meeting" pertaining to recording minutes in the Recording Secretary's duties
24)	2	2	13	Add Corresponding Secretary as Officer position (as new section 2.5(e)) and duties thereof (as new section 2.5(e)(1))
25)	2	2	14	Add Social Media Manager as Officer position (as new section 2.5(f)) and duties thereof (as new section 2.5(f)(1))
26)	2	2	14	Add Marketing Manager as Officer position (as new section 2.5(g)) and duties thereof (as new section 2.5(g)(1))
27)	2	2	15	Add Local High School Representative as Officer position (as new section 2.5(h)) and duties thereof (as new section 2.5(h)(1))
28)	2	3	15	Add new "Committees" section
29)	2	3	16	Add "Standing Committees" (3.1) subsection under "Committees" section (3)

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30)	2	3.1	16	Add "Establishment of Standing Committees"(3.1.1), "Composition and Appointments of Standing Committee Chairs" (3.1.2), "Terms of Office of Standing Committee Chairs" (3.1.3), "Duties of Standing Committee Chairs" (3.1.4), "Standing Committees Descriptions" (3.1.5) subsections under subsection "Standing Committees" (3.1)
31)	2	3.1.5	17	Add "Volunteer Committee" (3.1.5(a)) and subsection "Duties of Volunteer Committee"(3.1.5(a)(1)) under subsection "Standing Committee Descriptions" (3.1.5)
32)	2	3.1.5	17	Add "Events and Fundraising Committee" (3.1.5(b)) and subsection "Duties of Events and Fundraising Committee" (3.1.5(b)(1)) under subsection "Standing Committee Descriptions" (3.1.5)
33)	2	3	17	Add "Temporary Committees" (3.2) subsection under "Committees" section (3)
34)	2	3.2	18	Add "Temporary Committee Establishment" (3.2.1), "Temporary Committee Disbandment" (3.2.2), "Temporary Committees Descriptions" (3.2.3) subsections under "Temporary Committees" (3.2) subsection
35)	2	3.2.3	18	Add "Vendors and Community Organizations Committee" (3.2.3(a)), and subsection "Duties of Vendors and Community Organizations Committee" (3.2.3(a)(1)) under subsection "Temporary Committees Descriptions" (3.2.3)
36)	3	1.1	19	Remove "Quorum for such a meeting shall not be required." to eliminate redundancy
37)	3	1.2	19	Change "majority" to "simple majority (50%+1)" in reference to voting to eliminate future discrepancies
38)	3	1.4	19	Change "email communication" to "electronic communication"
39)	3	2.1	20	Add "(except in the case of a tie)" after "presiding officer"
40)	3	2.1	20	Remove "Advisors shall hold no voting privileges. Notwithstanding the above provision, all members of the Executive Committee shall be entitled to vote for purposes of electing a President." to eliminate redundancy
41)	3	3	20	Add ""Voting members" does not include the presiding officer." for clarity
42)	3	4.1	21	Remove "Notifying another member shall constitute an approved request, provided the other member communicates the absence to the President."
43)	3	4.2	21	Add "other Executive Board Member," to list of members that can be removed from office
44)	3	5.1	21	Remove "Regular or recurring meetings shall be scheduled based on the Executive Committee Members' availability in conjunction with the planning needs of the annual festival and parade or other activities or events."
45)	3	5.1	21	Add specification that notices are to be "be posted to the public (i.e. on the website, Facebook, etc.) at least one (1) week prior to the meeting."

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46)	3	5.2	21	Remove "Special meetings of the Executive Committee Board may be called by the President or by two other members of the Executive Committee Board."
47)	3	6.2	23	Change "under the auspices of" to "by"
48)	5	1	24	Remove "specifically, funding needed in advance of the revenue-generating activities leading up to and including the annual festival and parade." and add "The seed money reserve (i.e. total of all bank accounts in possession of Fenton Pride Collective) shall have a minimum of five-hundred (500) dollars at the conclusion of each operating year."
49)	6	4	25	Remove "Secretary" and add "the Vice President" to list of signers
50)	8	2	27	Change "Nonprofit Section of the IRS code" to "section 501 (c)(3) of the Internal Revenue Code"